

Christ the King Lutheran Church Foundation

Grant Application Instructions

Christ the King Lutheran Church Foundation supports Christ the King Lutheran Church of Bloomington in its religious, educational and charitable endeavors through grants from the earnings of its endowment.

Completed Grant Application Forms should be submitted in writing to the Christ the King Church office, ATTN: Foundation. The board will review the requests at its quarterly meetings held on the third Thursday of January, April, July and October.

Request Guidelines:

- All Grant Application Forms must be submitted to the Foundation Board of Directors by a member of the Foundation or staff member of Christ the King Lutheran Church. (All members of Christ the King Lutheran Church of Bloomington are Foundation members.)
- If a request is for a grant to an outside organization, the organization must be a 501(c)(3) non-profit organization.
- Please keep requests to 100 words or less. If applicable, please indicate how the success of the project will be measured. If funds are for a project or event, please include some financials to support the request.
- Christ the King Lutheran Church capital improvement requests will be forwarded to the church council for approval before the Foundation will act on them. If necessary, include any additional materials required to describe the project and how it would benefit the church.

Christ the King Lutheran Church Foundation

Grant Application Form

Date of application: _____

Person Requesting Grant (Must be a member of the Foundation or staff member of Christ the King Lutheran Church)

E-mail Address

Telephone Number

Mailing Address

City

State

Zip

Amount Requested: \$ _____

Please give a 2-4 sentence summary of the request: _____

Funds are being requested for (check one or more, as applicable):

_____ Religious _____ Educational _____ Charitable _____ CTK Capital Improvement

What is the timeline for this request? Is this request urgent? Are there any key deadlines? What is the start/end date? _____

If support is for an outside organization, please provide the following:

Name of Organization

Mailing Address

City

State

Zip

Telephone Number

Website

Organization Contact Person